



THE QUEEN'S CLUB
FOUNDATION

Grant Terms and Conditions – Individual Players

The player agrees to:

1. These Terms and Conditions form part of your offer letter.
2. Give written confirmation of receipt of the grant to The QCF.
3. Spend the grant within the agreed timeline. The QCF Office must be informed if the grant funding is not spent and the reasons for this.
4. Document all expenditure with receipts / proof of purchase and give to The QCF Office. All receipts / proof of purchase must be submitted for the first tranche before the second tranche is paid. Final receipts and the review form should be submitted to The QCF Office within six weeks of the completion of the funding.
5. Update The QCF Office if there are any changes to the player circumstances from those that were submitted on the original application.
6. Not fund individual tournaments or coaching etc with other grants at the same time as the QCF grant, unless already agreed in writing with The QCF.
7. Photographs of you being taken or used by The QCF and your name used in marketing material for The QCF. This could include printed material, social media, The QCF website and any other related marketing.
8. Give permission for The QCF Trustees / Ambassadors / staff or others related to The QCF to watch training sessions, matches or tournaments. Prior notice will be given where possible.
9. Provide 1 day of your time to give back to The QCF (if requested). This may include:
 - Attending one of the community coaching sessions.
 - Giving a talk on your experiences to a community group or others.
 - Attending a fundraising event for The QCF and giving a talk on your experiences and what The QCF funding has meant to you.
10. Update The QCF Office on your progress throughout the grant. Informal feedback must be given before the second tranche is paid and you must submit Grant Review Form within six weeks from the end of the grant.
11. Acknowledge support from The QCF. The use of The QCF name or logo must be agreed in advance by The QCF Office.
12. Always represent The Foundation in an appropriate way. Please note that funding may be withdrawn at any time, if you do not conduct yourself in a correct and proper manner. This includes not doing anything that may bring The QCF, The Queen's Club or yourself into disrepute.
13. Not make any public statement (whether verbally or in writing) which is defamatory or derogatory in relation to The Queen's Club Foundation, its employees, volunteers, Trustees or other partners. Do not make any public statement which could constitute a personal attack on another competitor.
14. Not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such.
15. In the event of a force majeure neither party shall be liable to the other party by reason of any failure or delay in performing its obligations outlined in these Terms and Conditions, which is due to any event (including acts of terrorism or pandemic) which is outside of the control of the party



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concerned, and where there is no practicable means available to the party to avoid the failure or delay.

16. Talk to The QCF Office about any Safeguarding concerns or worries you may have about yourself or others. <https://www.queensclubfoundation.co.uk/safeguarding/>
17. Be aware and read The Queen's Club Foundation Privacy Policy and note The QCF is PCI compliant. A copy of the policy is available on The QCF website: <https://www.queensclubfoundation.co.uk/privacy-policy/>

Declaration and Consent to the Terms and Conditions

Player:

I agree to the Terms and Conditions outlined in the grant offer letter.

Title:

First name:

Surname:

Signature:

Date:

Parent / Guardian (if player under 18 years old):

I agree to the Terms and Conditions outlined in the grant offer letter.

Title:

First name:

Surname:

Relationship to applicant:

Signature:

Date:



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Bank Details

To process the grant payments to you, please complete your bank details below. The grant will be paid into this account.

Account name:

Sort code:

Account number:

Return to The QCF Office

To accept your QCF grant, please return signed copy of these Terms and Conditions and the offer letter to The QCF Office: The Queen's Club Foundation, The Queen's Club, Palliser Road, London, W14 9EQ or via email: info@queensclubfoundation.co.uk